



UPWARD INTERNATIONAL SCHOOLS
Authorization for Release of Student Records

SELECT CAMPUS

- Pines Academy Campus
- Light Academy
- Upward Learning Centre 1
- Upward Learning Centre 2

In accordance with the Family Educational Rights and Privacy Act of 1974 and California State Law, please release to the Upward International Schools all records for the student named below, including:

1. Cumulative records
2. Health records
3. Special Education records with:
 - a. IEP's, ITP's, BIP's
 - b. Academic, speech, and language assessments
 - c. Psychological evaluation and any additional pertinent information
 - d. Transcripts of completed work including grades to date
 - e. Any other educational information

Student Name: _____

Date of Birth: _____ Grade completed: _____

Parent/Legal Guardian Signature: _____ Date: _____

Name of Last School Attended: _____ Dates Last Attended: _____

Address of Last School Attended: _____

Last School's Telephone Number: _____ Last School's Fax Number: _____

_____ Check here if student was not previously enrolled in a school. If student is of school age, please attach explanation and educational history.

Receiving Registrar:

Please complete the following in response to Special Education records, sign, date, and return either by fax or by mail.

_____ We do not have the records you have requested in our files.

_____ We have not been able to locate the requested files, but our records indicate this student did receive Special Education services.

_____ After reviewing our records, it is determined that the above student has not received special education services nor has been identified as being eligible for Special Education services.

PLEASE FORWARD ALL STUDENT RECORDS TO:

Upward International Schools

P. O. Box 1821

Magalia, CA 95954 USA

Fax: (530) 873-3455 Telephone: (530) 873-1412 Email: records@upwardinternationalschools.net

_____ 1st Request

_____ 2nd Request

_____ 3rd Request

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